



Office of the President

**APRIL 23, 2019
MONTHLY MEETING OF
THE BOARD OF TRUSTEES**

On **April 23, 2019**, the WCC Board of Trustees monthly meeting will be held at **6:00 p.m.** in Room 150 of the Morris Lawrence Building.

Immediately following the monthly meeting, a public hearing will be held on the adoption of the 2019 – 20 budget (in compliance with the requirement of Act 5, Public Acts of Michigan 1982) in Room 150, Morris Lawrence Building.

Persons with disabilities that wish to attend this meeting and require special accommodations should contact the Office of the President, (734) 973-3491, prior to the date of the meeting to make arrangements for these services

**WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
6:00 p.m. – APRIL 23, 2019
Room 150, Morris Lawrence Building
4800 E. Huron River Drive, Ann Arbor, Michigan, 48105-4800**

I. CALL TO ORDER, APPROVAL OF AGENDA

II. APPROVAL OF MINUTES (Action).....Tab A
March 26th Monthly Meeting

III. CITIZEN PARTICIPATION

- A. Verbal Communications
 - 1. WCC Education Association
 - 2. Public
- B. Written Communications

IV. SPECIAL REPORT

- A. Recognition of Susan Dentel
- B. Curriculum and Assessment Report
- C. Diversity and Inclusion Report

V. REPORTS

- A. Monthly Reports
 - 1. Personnel Recommendations (Action).....Tab B
 - 2. Financial Reports (March 2019) (Action)Tab C
 - 3. Facilities Development Report Tab D

VI. Remarks

- A. Remarks of Members of Board of Trustees
- B. President's Remarks

VII. OLD BUSINESS

- A. Action
 - 1. Honorary Associate Degree Recipient (Action)Tab E
 - 2. Resolution to Utilize the Maximum Allowable 2018 -19 Ad Valorem Tax Rate (Action).....Tab F
 - 3. Advanced Transportation Center Design Contract (Action)Tab G
 - 4. Health & Fitness Center Women's Hot Tub Replacement Contract (Action)Tab H

VIII. NEW BUSINESS

- A. Discussion
 - 1. Application for Liquor Licensees (4 dates) – Iron Workers Summer Conference.....Tab I
 - 2. CLASB Fume Hood Replacement Contract Award.....Tab J
 - 3. Firing Range Cleaning Contract.....Tab K
- B. Action
 - 1. Approval of 2018 -19 Candidates for Graduation (Action).....Tab L

IX. ADJOURNMENT OF MONTHLY MEETING and Open the Public Hearing (Action)

X. PUBLIC HEARING REGARDING THE 2019-2020 BUDGET

A. Discussion

1. Review of the Proposed 2019 – 20 Budget.....**Tab M**
2. Resolution to Approve the 2019-20 Tax Levy Rate for General Operations.....**Tab N**

XI. ADJOURNMENT of Public Hearing (Action)

Board of Trustees
Washtenaw Community College

TAB A

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
April 23, 2019

RECOMMENDATION

That the Board of Trustees approve the minutes of the March 26th Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Director of President
and Board Affairs

Recommended by: *Rose B. Bellanca Ed.D.*
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MARCH 26, 2019

CALL TO ORDER

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on March 26, 2019 at 6:05 p.m. in room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Christina Fleming, Vice Chair Bill Milliken, Treasurer Angela Davis, Trustee Hatcher and Trustee McKnight-Morton.

Absent: Secretary David DeVarti and Trustee Richard Landau

APPROVAL OF AGENDA (Action)

It was moved by Vice Chair Milliken and seconded by Treasurer Davis that the Board approve the agenda for the March 26th Monthly Meeting. The motion was adopted.

Approval on Minutes (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Hatcher that the Board approve the minutes of the February 26th Organizational and Monthly Meeting. The motion was adopted.

CITIZEN PARTICIPATION

WCC Education Association

Mr. Fitzpatrick, WCCEA President and Social Science faculty, spoke to the Board about the resignation of Dean Good, expressing the urgency of replacing her.

Public Comments

Ms. Rebecca Cottingham, WCC Student talked to the Board about her experience at WCC.

Written Communications

There were no written communications received.

SPECIAL REPORTS

Appreciation to Toyota

President Bellanca and the WCC Board of Trustees recognized Mr. Scott Miller of Toyota Motor of North America for his multi-faceted support and commitment to student success at WCC.

Affirmative Action Report

Mr. Samuel Veltri, Vice President of Human Resources and Labor Relations presented to the Board the 2018 Affirmative Action Report. He informed the Board about the progress of Diversity Initiatives and continued focus to increase diversity at WCC.

Call to order

APPROVAL OF AGENDA (Action)

Approval on Minutes (Action)

CITIZEN PARTICIPATION

WCC Education Association

Public Comments

Written Communications

SPECIAL REPORTS

Appreciation to Toyota

Affirmative Action Report

MONTHLY REPORTS

Personnel Recommendations (Action)

It was moved by Trustee Hatcher and seconded by Vice Chair Milliken that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (December 2018 and January 2019)

It was moved by Vice Chair Milliken and seconded by Treasurer Davis that the Board receive the Financial Reports for December 2018 and January 2019 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Mr. Mark Allen, Vice President of Facilities Development and Operations, informed the Board that the status of the ATC and that Health and Fitness Center hot water projects will be beginning soon.

REMARKS

Remarks of Members of Board of Trustees

Trustee Hatcher commented on personnel openings. She also thanked Dean Good for her leadership and service as a faculty member, department chair and Dean.

Treasurer Davis expressed her gratitude for the example Trustee McKnight-Morton has exhibited as mentor and colleague.

Trustee McKnight-Morton mentioned the recent SEMCOG meeting she attended in which Governor Whitmer spoke. Lastly, she gave the Board a brief overview of the MCCA Spring Conference.

President's Remarks

President Bellanca recognized Trustee McKnight-Morton for her 25 years of service as a Trustee at WCC. She informed the Board of Governor Whitmer's visit as well the reaccreditation of the Bakery and Pastry Program. Lastly, she reminded the Board of the April 6th Free College Day.

OLD BUSINESS

2019 -20 Tuition and Fee Rate for Credit Class (Action)

It was moved by Trustee McKnight-Morton and seconded by Treasurer Davis that the Board approve the 2019 -20 Tuition and Fee Rate for Credit Classes as listed below.

MONTHLY REPORTS

Personnel
Recommendations
(Action)

Financial Reports
(December 2018 and
January 2019)

Facilities
Development Report

REMARKS

Remarks of Members
of Board of Trustees

President's Remarks

OLD BUSINESS

2019 -20 Tuition and
Fee Rate for Credit
Class (Action)

<u>On Campus Tuition Rates:</u>	<u>Student Fees per Transaction:</u>	<u>2019 -20 Tuition and Fee Rate for Credit Class (Action)(cont.)</u>
In-District - \$95/credit hour	Late Registration - \$25	
Out-of-District - \$164/credit hour	Delinquent Payment - \$25	
Out-of-State - \$227/credit hour	Duplicate Diploma - \$20	
International - \$268/credit hour	Returned Check - \$25	
Work In-District - \$95/credit hour	Special Transcript Service - \$20	
Property In-District - \$95/credit hour	Student ID Card Replacement - \$10	
<u>Distance Learning Tuition Rates:</u>	Loan Processing Fee - \$25	
In-District - \$108/credit hour	Credit for Prior Learning Evaluation - \$50	
Out-of-District - \$117/credit hour	Student Record Copy Fee - \$1/page	
Out-of-State - \$123/credit hour	<u>Department Course Fees:</u>	
International - \$124/credit hour	Dental Kit Fee - \$200/400	
Work In-District - \$108/credit hour	<u>Police Academy Program (May-October):</u>	
Property In-District - \$108/credit hour	<ul style="list-style-type: none"> -Supplies - \$600 -Special Off-Site Training - \$400 -Firearms Range Use - \$750 -Mandatory Fee -In-district -\$1,155 - Out-district - \$1,890 - Out-state - \$2,551 	
<u>Student Fees per Credit Hour:</u>	Fine Arts: Ceramics Supplies - \$40	
Technology/Enrollment Fee - \$10/cr hr	Photography: Printer Ink Supply - \$20	
Credit by Exam - \$25/cr hr	Art: Art Model - \$15	
Credit for Prior Learning - \$50/cr hr		
Course Repeat Fee - \$200/cr hr		
Excess Contact Hour Fee - \$5/contact hr (max=\$300)		

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Trustee Hatcher; yes and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of Discontinuation of Programs 2019 – 20 (Action)

It was moved by Treasurer Davis and Trustee Hatcher that the Board approve the discontinuation of programs for the Fall 2019 as submitted. The motion was adopted.

Approval of New Programs 2019 – 20 (Action)

It was moved by Treasurer Davis and seconded by Trustee Hatcher the Board approve the new programs for Fall 2019 as submitted. The motion was adopted.

Approval of Revisions to Policy 3043 - Curriculum Purpose and Effectiveness Policy (Action)

It was moved by Trustee Hatcher and seconded by Vice Chair Milliken that the Board approve the revisions to Policy 3043, Curriculum Purpose and Effectiveness Policy as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Trustee Hatcher; yes and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of Revisions to Policy 3045 - General Education Philosophy and Requirements (Action)

It was moved by Trustee Hatcher and seconded by Vice Chair Milliken that the Board approve the revisions to Policy 3045, General Education Philosophy and Requirements as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Trustee Hatcher; yes and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of Revisions to Policy 3046 - College Degree Structure Policy (Action)

It was moved by Trustee McKnight-Morton and seconded by Treasurer Davis that the Board approve the revisions to Policy 3046, College Degree Structure Policy as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Trustee Hatcher; yes and Trustee McKnight-Morton; yes. The motion was adopted.

NEW BUSINESS

Resolution to Recommend the Allowable 2019-20 Ad Valorem Tax Rate

Mr. William Johnson, Vice President and CFO, explained to the Board that this motion would allow for the assumption of the maximum allowable rate for the 2019-20 tax levy for general operations.

Approval of Discontinuation of Programs 2019 - 20(Action)

Approval of New Programs 2019 – 20 (Action)

Approval of Revisions to Policy 3043 - Curriculum Purpose and Effectiveness Policy (Action)

Approval of Revisions to Policy 3045 - General Education Philosophy and Requirements (Action)

Approval of Revisions to Policy 3046 - College Degree Structure Policy (Action)

NEW BUSINESS

Resolution to Recommend the Allowable 2019-20 Ad Valorem Tax Rate

Advanced Transportation Center Design Contract

Mr. Mark Allen, Vice President of Facilities Development and Operations informed the Board of the status of the ATC Project and background on the design firm recommended. The recommended design firm, Nuemann-Smith Architects presented the Board with an initial design concept of the ATC.

Health & Fitness Center Women's Hot Tub Replacement Contract

Mr. Mark Allen, Vice President of Facilities Development and Operations, reminded the Board of the necessity to replace the Health & Fitness Center Women's hot tub.

Motion to Adjourn Monthly Meeting and Move Into Closed Session (Action)

It was moved by Vice Chair Milliken and seconded by Trustee McKnight-Morton that the Board adjourn the monthly meeting of the Board of Trustees and move into Closed Session. The motion was adopted. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

David DeVarti
Secretary

Christina Fleming
Chair

Advanced
Transportation
Center Design
Contract

Health & Fitness
Center Women's Hot
Tub Replacement
Contract

Motion to Adjourn
Monthly Meeting
and Move Into
Closed Session
(Action)

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject

Date

Personnel Recommendations

April 23, 2019

RECOMMENDATION

That the Board of Trustees approve the personnel recommendations as listed.

Prepared by: Samuel Veltri
Title: Vice President
Human Resource & Labor Relations

Recommended by: *Rose B. Bellanca, Ed.D.*
Rose B. Bellanca, President

PERSONNEL RECOMMENDATIONS
April 2019

Economic & Community Development

Part-Time New Hires

Independent Staff

Jamie Sisty, JATC669 Student Support Specialist, \$17.96 hourly

Elizabeth Whitton, Trainer, \$35.00 hourly

Finance

Full-Time Ending Employment

Scarlett Gold, Accounts Receivable Clerk with less than one (1) year of service

Information Technology

Full-Time Ending Employment

Kimberly Tom, Director, User Support Services with thirty-one (31) years of service

Instruction

Full-Time New Hires

Support Staff

Kimberly Malzone, Nursing Department Secretary, \$16.14

Replacement

Part-Time New Hires

Professional Faculty

Alana Chriest, Physical Sciences, \$867 per course contact hour

Wendy Dalton, Auto Body, \$867 per course contact hour

Margaret Morrison, Physical Sciences, \$867 per course contact hour

William Flemming, Physical Sciences, \$867 per course contact hour

Independent Staff

Alianha Porter, Performing Arts Technician, \$19.40 hourly

Support Staff

Kayla Winter, Tutor-STEM Scholars Program, \$12.72 hourly

Matthew Bos, Welding Support Staff, \$12.72 hourly

Full-Time Ending Employment

Michael Lee, Computer Commons Specialist with thirty-five (35) years with service

Student & Academic Services

No Report

Facilities Development & Operations

Full-Time Ending Employment

Amanda Krok, Executive Director Facilities Operations with three (3) years of service

Kevin Marshall, Custodial Services Manager with one (1) year of service

Human Resources

No Report

President

No Report

Public Relations/Marketing

No Report

Foundation

No Report

Board of Trustees
Washtenaw Community College

TAB C

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105

Subject

Date

Financial Reports (March 2019)

April 23, 2019

RECOMMENDATION

That the Board of Trustees receive the Financial Reports for March 2019 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

Prepared by: William Johnson
Title: CFO and Vice President of Finance

Recommended by: Rose B. Bellanca Ed.D.
Rose B. Bellanca, President

Financial Narrative

March 2019

The financial narrative discusses the financial operating performance of Washtenaw Community College for fiscal year 2018-19, the nine months ended March 31, 2019.

Revenue

As of March 31, 2019, Total Revenues were \$101.5 million; Total Expenditures and Operating Transfers were \$79.6 million. Revenues in total are ahead of the expected budget for the first nine months of the fiscal year by approximately \$1.2 million.

Winter Tuition revenue of \$11.4 million was ahead of the expected level as of the end of February. Concerted efforts across campus; the availability of late-starting classes; and the continued strength of the on-line offerings, have pushed winter tuition revenue ahead of budget. Overall enrollment was down just over one percent, which is in line with budgeted amounts. Registration opened mid-March for the Spring/Summer term, as well as the Fall term.

State Aid revenue reflects an accrual for nine months of the annual appropriation for the fiscal year, along with a partial payment of approximately \$364,000 from the Local Community Stabilization Authority (LCSA), (the make whole mechanism for lost personal property tax revenue). The State has indicated that the remaining LCSA payment, now expected in May 2019, will be between 100% and 134% of the initial payment, which will leave us in range of our budget of approximately \$800,000. Additionally, payments from the State to offset increases in the cost of the MPERS pension plan have pushed the year-to-date revenue ahead of budget.

Receipts for Local Government Taxes are \$52.1 million through March, which represents 98.5 percent of the total budgeted revenue from property taxes. This is ahead of the projected collections through the first nine months of the year. Refunds of prior year taxes are trending below budget, as are diversions to the local DDA's and TIFA's. These items, along with a better-than-expected increase in taxable values, support that the final tax revenue amount for the year will exceed the budget by \$500,000 or more.

Expenditures

Total Expenditures through March 31, 2019, represent 72 percent of the budgeted expenditures for the fiscal year. Overall expenditures continue to be right on pace with what was projected through the first nine months of the year.

For the year, vacancies in full-time positions were budgeted to provide savings of approximately \$2 million, based on an average of 20-25 vacant positions per month. Actual vacancies have averaged just above 21 for the first eight months of the year, in line with the budget, while March experienced an increase to 31 vacancies.

Additionally, the vacancy savings for part-time personnel is offsetting an unbudgeted expense of approximately \$459,000 recorded in January related to an additional MPERS obligation for part time student workers. Passage of Public Act 512 in December, 2018 obligates community colleges to contribute to MPERS any unfunded pension costs associated with part time student worker compensation for the four year period ending July 1, 2018. Community colleges may be obligated for additional amounts related to part time student workers that opt into the MPERS participation for

periods prior to 7/1/2014. Based upon a preliminary calculation by the Office of Retirement Systems (ORS), it was estimated that WCC will be obligated to pay \$459,000 for the four year period ending 7/1/18. In January, the College chose to expense the preliminary amount, and make a payment to mitigate additional interest charges accruing between now and sometime after January 2020 when the final assessment is complete.

Washtenaw Community College
Revenues and Expenditures - General Fund
Statement as of March 31, 2019

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
REVENUES				
Tuition Fall	12,125,248	12,125,248	12,044,778	(80,470)
Tuition Winter	11,294,472	11,294,472	11,366,149	71,677
Tuition Spring	4,887,996	3,688,648	3,733,765	45,117
Student Fees	4,985,000	4,711,223	4,682,297	(28,926)
Total Tuition and Fees	<u>33,292,716</u>	<u>31,819,591</u>	<u>31,826,988</u>	<u>7,398</u>
Local Property Taxes	52,900,000	51,668,540	52,119,059	450,520
State Appropriations	14,696,374	10,820,062	11,073,648	253,586
Trade Partnerships	3,773,072	3,015,779	3,297,081	281,303
Investment Income	825,000	653,550	874,742	221,192
Other	1,835,364	1,333,497	1,336,002	2,506
Auxiliary Activities	1,218,650	878,483	1,028,022	149,540
Total Revenue	108,541,176	100,189,500	101,555,544	1,366,044
EXPENDITURES				
Humanities & Social Sciences	11,779,463	8,687,294	8,720,911	(33,618)
Math, Science & Engineering Technologies	8,753,365	6,443,024	6,480,242	(37,218)
Health Sciences	5,681,994	4,082,101	4,124,814	(42,713)
Business & Computer Technologies	7,220,896	5,317,974	5,584,812	(266,838)
Advanced Technologies & Public Service Careers	7,283,946	5,282,394	5,167,225	115,169
Continuing Education	610,068	416,098	399,635	16,463
Distance Learning	1,874,201	1,370,232	1,333,190	37,042
Instructional Support	14,070,092	10,497,893	10,025,252	472,641
Total Instruction	<u>57,274,025</u>	<u>42,097,009</u>	<u>41,836,080</u>	<u>260,929</u>
Student Services	9,195,970	6,742,318	6,270,220	472,098
Scholarships	1,668,520	1,495,425	1,474,666	20,760
Executive Management	2,130,537	1,476,451	1,464,571	11,879
General Admin - Institutional Services	7,377,371	5,189,276	6,391,598	(1,202,322)
MIS/Computer Services	8,109,260	5,786,397	5,624,736	161,661
Public Relations Development	3,227,702	2,110,463	1,976,493	133,970
Community Services	2,172,105	1,599,681	1,510,862	88,819
Physical Plant Operations	10,935,596	7,772,108	7,554,344	217,764
Utilities	2,089,700	1,569,821	1,572,025	(2,204)
Equipment	1,938,515	1,213,821	1,132,289	81,532
Total Non-Instruction	<u>48,845,276</u>	<u>34,955,760</u>	<u>34,971,804</u>	<u>(16,043)</u>
Total Expenditures	106,119,301	77,052,770	76,807,884	244,886
OPERATING TRANSFERS				
Repair & Maintenance	750,000	750,000	750,000	-
Debt Retirement	1,221,875	1,221,875	1,221,875	-
Health & Fitness Center	(1,750,000)	(1,312,500)	(1,312,500)	-
Deferred Maintenance	2,000,000	2,000,000	2,000,000	-
Furniture	200,000	200,000	200,000	-
Total Operating Transfers	2,421,875	2,859,375	2,859,375	-
Total Expenditures and Operating Transfers	108,541,176	79,912,145	79,667,259	244,886
Operating Revenue Over Expenditures & Transfers	-	20,277,356	21,888,285	1,610,929
OTHER NON-OPERATING ACTIVITY				
Unrealized Gain/(Loss) on Investment	-	-	417,235	417,235
Total Revenue over Expenditures & Transfers	-	20,277,356	22,305,519	2,028,164

Capital Fund
Project Summary
March 31 , 2019

Project Category	Budget	Actuals	Commitment	Balance
Revenues				
State Appropriation CC - STEP Equipment	4,516,749	4,516,749	-	0
General Fund	6,055,178	6,055,178	-	0
Misc. Revenue		11,167		11,167
Total Revenues	\$ 10,571,927	10,583,094	-	11,167
Construction/Repair Projects				
Storage Receiving Building				
Renovations:				
SRB Addition	1,830,000	1,828,220	-	1,780
Total Storage Receiving Building	\$ 1,830,000	\$ 1,828,220	\$ -	1,780
Campus Wide				
System Improvements:				
Classroom & Lab access Control	570,802	567,438	-	3,364
CC - STEP Equipment	7,627,434	7,504,061	-	123,373
Campus Security System Upgrades	318,691	317,723	-	968
Campus Data Storage Upgrades	225,000	224,080	-	920
Total Campus Wide	\$ 8,741,927	\$ 8,613,302	\$ -	128,625
Grand Total Construction/Repair Projects	\$ 10,571,927	\$ 10,441,523	\$ -	130,405
Revenue Over (Under) Expenditures		\$ 141,572		

Washtenaw Community College
Deferred Maintenance Fund
March 31, 2019

Since inception of fund:

General Fund Transfers	17,300,000
Completed projects	(11,504,362)
Projects in process	(4,725,997)
Uncommitted Fund Balance	1,069,642

Completed Projects:

	Final Cost
Projects completed in prior years	9,529,223
Current year completed projects:	
GM Carpet/Flooring Replacement	173,430
CLASB Humidification Boiler Rplcmt	251,400
Maint Garage Oil Separator Rplc	109,100
BEB Fan Coil Units	611,079
GMB Penthouse Rplc Tfrms	150,000
Bus Loop Replacement	228,132
Campus Temperature Control Upgrades	114,652
Campus Concrete Rplc	102,000
FEB Roof Replacement	55,145
Total of FY19 completed projects < \$50,000 each	180,201
Total Completed	11,504,362

Projects in Process or scheduled to begin:

	Allocated Budget
EC Heating Pumps Rplcmt	418,822
EC Boiler Control & Valve Repl	75,000
EC RPLC Campus Cooling Twr	800,000
HFC Hot Water Capacity	375,000
FEB Upgrade & Replace Lighting	75,000
HFC Defender Tank	90,000
HFC Womens Hot Tub Repair	300,000
* HFC Chem Cntrlr & Chlorine Gen Rplc	97,000
LA RPLC Chemistry Hood	700,000
LA-2nd FL Tile Corridor	210,000
* LA-Roofing and Intake Rprs	60,000
ML Boiler Repl & System Mats	556,075
ML Gun Range AHU Repl	750,000
GL Handicap Ramp Rplc	100,000
Total of other projects < \$50,000 each	119,100
Total in Process	4,725,997

* Scheduled; no financial activity as of report date

Projects anticipated to begin in FY 20

	Expected Budget
BE-Replace Server room A/C units	50,000
Campus-DM Emergent Requirements	200,000
CAMPUS-Flooring Replacement (Based upon assessment)	150,000
Campus-Repair Asphalt Pavements	450,000
Campus-Replace concrete sidewalks	80,000
Campus-Replace VFDs Multiple locations	75,000
Campus-Upgrade Elevators	110,000
Campus-Upgrade Fire Alarm Panels	85,000
EC-Complete 10 Year Chiller overhaul	50,000
GL-Replace RTU and Controls	125,000
HFC-Locker Room Renovation	250,000
HFC-Replace free weight 10mm flooring	50,000
HFC-The lap pool and therapy pool floor and walls need to be replaced with ce	200,000
LA-Replace Corridor Floors	110,000
ML-Renovation Design	300,000
SC-Renovation Design	100,000
SR-Replace Dock 1 and 2 Dock Plates	70,000
Total of other projects < \$50,000 each	345,000
Total Pending	2,800,000



**WCC Active Portfolio
Portfolio Management
Portfolio Summary
March 31, 2019**

Washtenaw Community College
4800 East Huron River Drive
Ann Arbor, MI 48105
(734)973-3300

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Federal Agency Coupon Securities	7,000,000.00	6,947,632.22	6,991,505.74	25.81%	2,471	1439	2.226	2.257
Treasury Coupon Securities	1,000,000.00	999,340.00	999,509.86	3.69%	355	29	2.221	2.252
State of Michigan Bonds	5,000,000.00	4,988,265.69	5,026,900.80	18.56%	2,164	1498	2.190	2.221
Municipal Bonds	14,000,000.00	14,081,399.33	14,073,984.70	51.95%	2,077	978	2.394	2.427
	27,000,000.00	27,016,637.24	27,091,901.10	100.00%	2,131	1,159	2.307	2.339

Investments

Total Earnings	Month Ending 3/31/2019	Fiscal Year 2018 - 2019 To Date	Month Ending 3/31/18	Fiscal Year 2017 - 2018 To Date
Current Year	50,481.51	450,227.53	47,633.50	419,979.60
Average Monthly Balance - Long Term Invested Balance		26,057,620.20		25,668,658.01
Effective Rate of Return - Long Term Invested Balance		2.30%		2.18%

	6 Month	1 Year	5 Year	10 Year	20 Year
Treasury Yield Curve 03/31/2019	2.44%	2.40%	2.23%	2.41%	2.63%

Reporting period 03/01/2019-03/31/2019

FACILITIES DEVELOPMENT REPORT

Capital Projects Update

Campus Security System Upgrades

- Materials purchasing is complete
- Work continuing in buildings including supports, wiring and camera install.
- Project status by location
 - Business Education – Complete.
 - Health Fitness Center – 90% complete. Installation in progress.
 - Morris Lawrence – Complete.
 - Harriet St Center – Materials delivered.

Advanced Transportation Center

- Presentations from design finalists occurred on March 15
- Designer contract approval is an action item for this month’s board meeting

Deferred Maintenance Project Update

1	CLASB Humidifier Replacement <i>FY17 \$260,000 – Replace 4 existing humidifiers for AHU1, 2, 5 & 7</i>	Complete
2	Energy Center Pump Replacement <i>FY17 \$400,000 – Replace 6 existing water cooled pumps w/ air cooled pumps</i>	Complete
3	MLB Storm Water Drainage Pond Elevation Repairs <i>FY18 \$40,000 – Correct water drainage issues associated with pond elevation</i>	Engineering solutions are being re-evaluated
4	GM Main Transformer Replacement <i>FY18 \$150,000 – Replace existing oversized dry transformer</i>	Complete
5	GMB 3 rd Floor Carpet Replacement <i>FY17 \$75,000 – Replace existing carpet and install resilient floor in corridors</i>	Complete
6	Campus Primary Electrical Service Line Conditioning <i>FY17 \$60,000 – Study electrical service and recommend changes for reliability</i>	No Further Action Recommended
7	MLB Main Boilers Replacement Project <i>FY18 \$550,000 – Replace 2 existing failing boilers w/ 3 high efficiency boilers</i>	Equipment Delivered
8	MLB Firing Range Air-Handling Units Replacement <i>FY18 \$630,000 – Replace existing AHU w/ new ERU</i>	Demolition in progress
9	SCB South Stair Ceramic Tile Replacement <i>FY18 \$40,000 – Replace ceramic tile on stairway leading to 2nd floor</i>	Project Deferred
10	SC 2 nd Floor HVAC Upgrades <i>FY18 \$180,000 – Replace existing HVAC controllers and dampers.</i>	Project Deferred
11	Campus Wide Concrete Sidewalk Replacement <i>FY19 \$102,000 - Replace failing concrete and trip hazards across campus.</i>	Complete
12	BE Stair Tread Replacement <i>FY19 \$30,000 – Replace stair treads w/ resilient tread</i>	Complete
13	Campus Wide Flooring Replacement <i>FY19 \$100,000 – Complete flooring replacements across campus based upon assessment</i>	Design in progress

14	Energy Center Cooling Tower Replacement <i>FY19 \$800,000 – Replace campus cooling tower, associated piping and electrical</i>	Bid package developed
15	Parking Lot 6 Replacement <i>FY19 \$900,000 – Repave with subbase stabilization, asphalt and curb repairs</i>	Project deferred to FY20
16	FEB Lighting Replacement <i>FY19 \$75,000 – Replace non-LED overhead lighting w/ LED fixtures</i>	Bid package developed
17	Great Lakes Building Handicap Ramp Replacement <i>FY19 \$100,000 – Replace damaged and non-compliant concrete ramp</i>	Awaiting start date
18	Great Lakes Building Foundation Waterproofing <i>FY19 \$62,000 – Repair waterproofing membrane for foundation wall</i>	Complete
19	HFC Domestic Hot Water System Replacement <i>FY19 \$375,000 – Replace hot water tanks w/ new gas fired hot water tanks</i>	Construction in progress
20	HFC Family Locker Room Shower Stalls <i>FY19 \$30,000 – Replace shower stall inserts w/ tile</i>	Complete
21	HFC Chiller 10 Year Maintenance Package <i>FY19 \$32,000 – Perform periodic recommended tear down and maintenance</i>	Project deferred to FY20
22	LA Chemistry Hood Repairs <i>FY19 \$150,000 – Complete repairs on existing lab hoods</i>	Bids received
23	LA Corridor Tile Floor Replacement 2nd Floor <i>FY19 \$110,000 – Replace quarry tile flooring w/ resilient flooring</i>	Design underway
24.	LA Water Softener Replacement <i>FY19 \$45,000 – Replace existing softener</i>	Complete
25	LA Roofing Repairs <i>FY19 \$60,000 – Complete repairs to the roof/parapet wall interface</i>	Complete
26	OEB Isolation Valve Replacement <i>FY19 \$20,000 – Relocate valve and strainer to accessible location</i>	Engineering in progress
27	OEB Dental Lab Compressor Replacement <i>FY19 \$8,000 – Replace compressor unit</i>	Complete
28	OEB Autoclave Electrical Panel Relocation <i>FY19 \$12,000 – Reroute electrical feed directly from building substation</i>	Complete
29	OEB Auto Lab Exhaust Fan Replacement <i>FY19 \$25,000 – Replace failing exhaust fan</i>	Construction in progress
30	OEB Tunnel Exhaust Fan Replacement <i>FY19 \$20,000 – Replace failing exhaust fan</i>	Complete
31	Campus Wide Fall Protection Upgrades <i>FY19 \$30,000 – Install new OSHA compliant upgrades for roof fall protection</i>	Planning underway
32	HFC Defender Tank Replacement <i>FY19 \$90,000 – Replace failing components.</i>	Awaiting start date
33	HFC Repair Women’s Hot Tub <i>FY19 \$300,000 – Investigate and repair leaks in system.</i>	Awaiting board approval
34	HFC Pool Chemical Systems Upgrades <i>FY19 \$97,000 – Replace failing components and install redundant systems</i>	Awaiting contract award

Campus Repair & Maintenance Projects Update

1	SEMCOG Non-Motorized Pathway <i>FY18 \$80,000 – WCC cost to support new grant funded pathway along HRD</i>	MDOT/WCRC bid May 2019
2	SC 1st Floor Renovations <i>FY18 \$250,000 – Renovate existing spaces to create space for Student Activities, B&N book storage, quiet study area, reflection room & Career Transitions</i>	Complete
3	SC304 Classroom conversion to office suite. <i>FY18 \$75,000 – Convert existing classroom to new office space</i>	Complete

4	Exterior Messaging Signage <i>FY18 \$75,000 – Install messaging sign near the ML building along HRD</i>	RFP being prepared
5	WTMC Furniture & Space Upgrade <i>FY18 \$0 (WTMC Funded) – Renovate WTMC spaces and upgrade furniture</i>	Complete
6	LA275 Renovations <i>FY19 \$235,000 – Renovate classroom including furniture</i>	Project cancelled
7	GM118 Renovations <i>FY19 \$55,000 – Renovate classroom including furniture</i>	Complete
8	OE163 Replace epoxy flooring. <i>FY19 \$20,000 – Replace existing floor surface in main auto lab</i>	Project cancelled
9	Power Upgrades OE143 <i>FY19 \$30,000 – Install new 200A 480V service</i>	Complete
10	Replace Welding Booth Exhaust Arms <i>FY19 \$40,000 – Replace 40 existing exhaust arms in the welding booths</i>	Complete
11	Replace Welding Lab Overhead Lighting <i>FY19 \$25,000 – Improved overhead lighting with new LED fixtures</i>	Equipment ordered
12	OEB Update Staff Restrooms <i>FY19 \$30,000 – Update existing staff restrooms</i>	Design underway
13	Install motorized loading dock plate <i>FY19 \$20,000 – Install motorized loading dock for SC dock space</i>	Construction in progress
14	TI126 Upgrade Power Requirements <i>FY19 \$11,000 – Install new circuits to power new electrical drops over tables</i>	Complete
15	HFC Fitness Center Desk Upgrade <i>FY19 \$30,000 – Reconfigure free weight area for added SF.</i>	Complete
16	PS Temporary Fencing Installation <i>FY19 \$30,000 – Install 6' fencing on level 4 of parking structure.</i>	Complete
17	WTMC Hoop House Upgrades <i>FY19 \$70,000 – Upgrades to the outside greenhouse and classroom</i>	Planning in progress
18	SC Install 100A Electrical Service for Cappuccino Machine <i>FY19 \$8,000 – Install new 100A service in Garrett's.</i>	Complete
19	ML Aesthetics Upgrade Project <i>FY19 \$225,000 – Replace wall, floor and ceiling finishes in select locations.</i>	Design in progress
20	SC Aesthetics Upgrade Project <i>FY19 \$253,000 – Replace wall, floor and ceiling finishes in select locations.</i>	Design in progress

Construction Contracts issued in the past 60 days exceeding \$20,000

1. TMI Salt Pure Corp, \$88,205.50 for pool chemical control work
2. American Interiors, \$20,403.85 for SC312 furniture

Board of Trustees
Washtenaw Community College

TAB E

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
2019 Honorary Associate Degree

Date
April 23, 2019

RECOMMENDATION

That the Board of Trustees award the Honorary Associate Degree to *Dr. Karl Covert*. for his extraordinary support of Washtenaw Community College and its students and for leading a life of service that has benefited our entire community.

Prepared by: Dr. Kimberly Hurns

Title: Vice President for Instruction

Recommended by:

Rose B. Bellanca, Ed.D.

Rose B. Bellanca, President

DR. KARL COVERT
DEAN/SUPERINTENDENT
WASHTENAW TECHNICAL MIDDLE COLLEGE

Dr. Karl Covert is the Dean/Superintendent of Washtenaw Technical Middle School. In this role, he leads and guides the delivery of a progressive, student-centered academic approach to education that emphasizes rigor, relevance, and relationships. WTMC uses a skill-based educational program that challenges each student to: (1) transition from high school level course work to full-time college level course work, (2) complete a set of core 100-level academic courses with a grade of C or better and (3) complete either a technical certificate or associate degree at Washtenaw Community College. WTMC faculty and staff are dedicated to helping students create a program of study that is relevant to their individual interests and meaningful to their ultimate goals.

About WTMC students:

- On average WTMC students earn a 3.4 grade point average in their college courses
- Last year WTMC students completed over 21,000 college credits
- The majority (75 - 80%) of WTMC graduates complete an associate degree with their high school diplomas
- WTMC students represent 2 % of the total WCC student population, but they complete 10 % of all the degrees conferred at WCC
- In addition, 19% WTMC graduates plan to complete or earn more than one associate degree
- 85% of WTMC graduates plan to enroll in a 4-year college or university
- The majority of WTMC student identify as first generation college students
- 34% qualify for free and reduced lunch

Awards and Recognition for WTMC:

- Identified last year by the state of Michigan as one of the top ten schools in preparing students for college based on their SAT scores.
- Recognized by Newsweek as the seventh-best high school in the U.S.
- Awarded the *Governor's Summit Award* for educational excellence in innovation and collaboration
- Recognized by the Michigan Department of Education as a Reward School and Beating the Odds School
- Named the *Art School of the Year* by U of M's Music Society
- Chosen by the International Center for Leadership in Education (ICLE) as one of the top 25 high schools in the country
- Selected by the United States Department of Education as one of four schools in the nation embracing a new educational vision for the 21st century
- Received the inaugural Michigan Governor's Award for Excellence in Educational Practices

Covert became the Dean/Superintendent of Washtenaw Technical Middle College in 2009 and is a lecturer at the University of Michigan's Graduate School of Educational Leadership and Policy. Under his leadership, WTMC's enrollment has increased from 310 students in 2009 to 750 students this academic year and the school has a 97-percent success rate.

Covert holds a Ph.D. in Education from the University of Cambridge in Cambridge England and has worked in education for the past 32 years as a teacher, counselor and administrator. Dr. Covert studied and held positions in Belgium, Germany, Delaware, England, Maine and Michigan. He has spoken and written on educational change, student voice and instructional initiatives.

Board of Trustees
Washtenaw Community College

TAB F

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105

Subject	Date
Resolution to Utilize the Maximum Allowable 2019-20 Ad Valorem Tax Rate	April 23, 2019

RECOMMENDATION

That the Board of Trustees recommends that the College, when developing its FY 2020 Budget utilize the maximum allowable 2018-19 Ad Valorem Rate for operations, which at its current rate of 3.3978 mills will generate approximately \$56,732,741 of gross tax revenue.

Prepared by: William Johnson
Title: CFO and Vice President of Finance

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Advanced Transportation Center Design Contract Award

Date
April 23, 2019

RECOMMENDATION

It is the recommendation that the Board of Trustees approve a contract with Neumann Smith Architects of Southfield, MI, as the design firm for the new Advanced Transportation Center Project, in the amount not to exceed of \$460,000.00, contingent upon the College administration obtaining a satisfactory contract with the firm.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Mark Allen
Title: Vice President, Facilities
Development and Operations

Recommended by: Rose B. Bellanca, Esq.
Rose B. Bellanca, President

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Health & Fitness Center Women's Hot Tub Replacement Contract

Date
April 23, 2019

RECOMMENDATION

It is the recommendation that the Board of Trustees approve a contract with Barruzzini Contracting LLC of Brighton, MI, as the contractor for the Health & Fitness Center Women's Hot Tub Replacement Project, in the amount of \$146,500.00, contingent upon the College administration obtaining a satisfactory contract with the firm.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Mark Allen

Title: Vice President, Facilities
Development and Operations

Recommended by: Rose B. Bellanca, Ed.D.

Rose B. Bellanca, President

Board of Trustees

Washtenaw Community College

TAB I

DISCUSSION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject	Date
Application for Liquor Licenses (4 Dates) – Ironworkers Summer Conference	April 23, 2019

RECOMMENDATION

That the Board of Trustees, through its duly authorized officers, make application to the Liquor Control Commission for a special License for the sale of either beer and wine or beer, wine, and spirits for consumption on the premises of Washtenaw Community College and with all adequate precautions to be in effect on the following days: July 13, July 16, July 17, and July 18, 2019.

Prepared by: Dr. Michelle Mueller
Title: Vice President for Economic
Community & College Development

Recommended by: *Rose B. Bellanca Ed.D.*
Rose B. Bellanca, President

2019 Ironworker Summer Conference Liquor Permits

Since July 2010, the International Association of Bridge, Structural, Ornamental and Reinforcing Iron Workers have held their Annual Ironworkers Instructor Training Program at Washtenaw Community College. Each July, approximately 600+ union members and instructors come to Washtenaw Community College from all over the nation to participate in a 5 day intensive training program; where over 50 different classes are taught. Knowledge gained through this training is taken back to union locals and is used to train new apprentices, as well as training designed to update journeymen skills.

As part of their week-long training program, there are 4 special events:

- **Instructor Orientation and Welcome – July 13** – The purpose of this event is to welcome back returning and new instructors, provide programming updates, and communicate expectations for the week. There is a dinner where beer, wine, and spirits are available. This event takes place in the Morris Lawrence Building.
- **Klein Tool BBQ – July 16** – This event is sponsored by Klein Tool, a long time vendor to the Ironworkers. The purpose of this event is networking. It provides Ironworkers an opportunity to learn what is happening at locals across the nation and also provides them with an opportunity to talk with Klein Tool representatives about their equipment. This event includes a dinner, where beer and wine are available, and takes place in the Morris Lawrence Building.
- **Vendor Showcase Night – July 17** – This event is sponsored by multiple vendors that regularly supply the Ironworkers with tools and equipment. This special event offers an opportunity for all of the Ironworkers to talk directly with vendor representatives and to observe demonstrations of the latest technologies used in their industry. At the request of the Ironworkers, there are multiple food stations spread across the space so that members are encouraged to see each vendor. Beer and wine are available at this event, which is held in the open-air car pavilion and surrounding lot space, located behind the Larry Whitworth Occupational Education Building.
- **Awards Ceremony & Closing Banquet– July 18** – This event is a celebration and recognition of those Ironworkers who have completed the training program and is usually attended by national officers of the union. Dinner is served immediately following the ceremony, where beer and wine are available. The event takes place in the Morris Lawrence Building.

DISCUSSION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
CLASB Fume Hood Replacement Contract Award

Date
April 23, 2019

Background

This project accomplishes the replacement of outdated chemical fume hoods serving the physical sciences spaces in the Crane Liberal Arts and Sciences Building. This work is a Deferred Maintenance project previously identified to the board and sufficient funds exist in that fund for this project.

There are currently 28 fume hoods located throughout the facility. The fume exhaust system, consisting of the fume hoods, ductwork, air valves, and roof-mounted exhaust fans, has not received major upgrades or repairs since the building was constructed. The system is interlocked with the building heating system to maintain consistent temperatures and air pressures. In the current condition the exhausting system is inefficient relative to modern standards and has surpassed its service life expectancy of 20-25 years. Despite investment in parts and labor, the hoods are unreliable and require frequent intervention by the Facilities staff to address failures and faults. Several of the hoods remain out of service and unusable by students, staff and faculty. This project repairs the existing cabinet bodies and replaces air valves, HVAC equipment and the entire control system. By addressing the operational needs of the exhausting system, this project also addresses gross energy inefficiencies by modernizing the equipment, programming and operational sequencing. The new control system is designed to foster remote monitoring while detailing real-time use and status of the system. This contract award would also include additive bid items for replacing HVAC reheat coils in the same spaces and adding an emergency purge feature for the hoods.

Bids for this project were received on April 12, 2019. Quality Air Service of Brighton, MI was low responsive bidder for this project with a bid of \$746,505.

RECOMMENDATION

It is the recommendation that the Board of Trustees approve a construction contract with Quality Air Services of Brighton, MI in the amount of \$746,505.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Mark Allen
Title: Vice President, Facilities
Development and Operations

Recommended by: Rose B. Bellanca E.D.
Rose B. Bellanca, President

Board of Trustees
Washtenaw Community College

DISCUSSION and possible ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Firing Range Cleaning Services

Date
April 23, 2019

Background

In September 2018, the Board approved a contract with Monroe Mechanical to replace the firing range air handling system. During routine testing at the project initiation, it was determined that that a deep cleaning of all range surfaces would be required. The College solicited cleaning services from environmental restoration specialists to complete a deep cleaning of all range surfaces to meet HUD standards following the demolition activities and before any new equipment is installed in the range.

In April 2018 bids were received for this cleaning work. NextGen Services of Ypsilanti, MI, provided a bid of \$189,850.00 for this work. Subsequent to the original bid, the College solicited additional minor cleaning services and received a quote for an additional \$9,380.00.

RECOMMENDATION

It is the recommendation that the Board of Trustees approve a restoration contract for NextGen Services for an amount not to exceed \$200,000.00.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Mark Allen
Title: Vice President, Facilities
Development and Operations

Recommended by: *Rose B. Bellanca, Ed.D.*
Rose B. Bellanca, President

Board of Trustees
Washtenaw Community College

TAB L

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Candidates for Graduation

Date
April 23, 2019

RECOMMENDATION

That the Board of Trustees approve the candidates for graduation as submitted.

Prepared by: Linda Blakey
Title: Vice President of Student and
Academic Services

Recommended by: *Rose B. Bellanca, Ed.D.*
Rose B. Bellanca, President

DISCUSSION

4800 E. Huron River Drive
 Ann Arbor, Michigan 48105

Subject

Date

Review of Revenue and Expense Analysis and
 2019-20 Budget

April 23, 2019

RECOMMENDATION

That the Board of Trustees review the 2019-20 Budget Plan as submitted.

2019-20 GENERAL FUND OPERATING BUDGET

REVENUE	Budget 2019-20	EXPENDITURES	Budget 2019-20
Tuition and Fees	\$33,447,364	Personnel	\$84,777,013
Local Property Taxes	\$55,950,000	Non-Personnel	\$16,362,312
State Appropriations	\$14,683,926	Utilities	\$2,382,700
Investment Income	\$1,100,000	Trade Partnerships	\$3,134,507
Trade Partnerships	\$4,295,741	Institutional Initiatives	<u>\$2,021,332</u>
Other Miscellaneous	\$1,930,458	Total Expenditures	\$108,677,864
Auxiliary Activities	<u>\$1,308,350</u>	Operational Transfers	\$1,537,975
Total Revenue	\$112,715,839	Deferred Maintenance	<u>\$2,500,000</u>
		Total Expenditures and Transfers	\$112,715,839

Operational Revenue Over Expenditures **\$ 0**

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: William Johnson
 Title: CFO and Vice President of Finance

Recommended by: Rose B. Bellanca, Ed.D.
 Rose B. Bellanca, President

DISCUSSION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105

Subject	Date
Resolution to recommend the Allowable 2019-20 Ad Valorem Tax Rate	April 23, 2019

RECOMMENDATION

That the Board of Trustees approve the 2019-20 Tax Levy of **3.3763** mills for operations, as submitted. The 3.3763 mills will generate approximately \$58,574,234 of tax revenue.

Prepared by: William Johnson
Title: CFO and Vice President of Finance

Recommended by: *Rose B. Bellanca, E. D.*
Rose B. Bellanca, President

Washtenaw Community College
2019-20 Tax Levy Resolution

The tax levy resolution, based on detailed analysis of operational needs and debt needs, includes a rate of 3.3763 mills for operations, which is the currently maximum millage rate.

	<u>Tax Rate</u>	<u>2019 Taxable Value</u>	<u>2020 Gross Revenue Generated</u>
General Fund	<u>3.3763</u>	<u>\$17,348,648,484</u>	<u>\$58,574,234</u>

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees has examined the financial circumstances of the Community College for fiscal year 2019-20, including estimated revenues, estimated expenditures, and the state equalized valuation of property located within the county, and determined that the levy of the total authorized millage rate will be necessary for the sound management and operation of the College; and
2. For 2019-20, the total operating millage rate of 3.3763 shall be levied upon property located within Washtenaw County boundaries.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

I, the undersigned, Secretary of the Board of Trustees of Washtenaw Community College, Ann Arbor, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees, Washtenaw Community College, Ann Arbor, Michigan, at its regular meeting held on May 21, 2019, the original of which is part of the Board's minutes.

David DeVarti,
Secretary, Board of Trustees